



# THE LAKES SOUTH MORANG P – 9 SCHOOL

## Publication of Student Work and Photographs

### Rationale:

- Parents have the right to make the choice whether to approve or not approve their child’s participation in the school process for publishing student work or student photographs.

### Aims:

- To publish the efforts and achievements of students to the local school community and on the Webpage that respects the privacy of students.

### Implementation:

- At The Lakes we celebrate the efforts and achievements of our students by mentioning their participation in school programs in our newsletter which will also be on our website. Occasionally group photos, not individual photos, of students are used. We do not identify students in photographs by name, the student’s home group or year level only, is identified. On a regular basis we celebrate student work by publishing it in our weekly newsletter and on our website. Authorship of student work is by the student’s first name and their home group. **Parent permission is needed for their child to be part of this publishing program** (refer consent form below).
- At The Lakes we routinely publish student booklets, eg. a class newsletter, camp booklet, etc, because these magazines are for our school programs and are circulated amongst The Lakes students and staff we use student photographs and full student names. **This is an acceptable practice for schools and permission is not needed.**
- On occasions students are invited to be videoed, photographed, recorded or interviewed by local or national newspapers, television, government publications or other areas of the media. **Parent/guardian consent will be sought before each individual occurrence.**
- Each year a commercial photographer takes home group, sport and other group photos of our students which parents can purchase. This is an acceptable practice in schools, which parents can decline when they receive advance notice of when photos will be taken. Individual photos are taken of all students at this time for the school to use as part of its student information records for educational, health and welfare reasons. This is **an acceptable school practice and permission is not needed.**
- **Please note:** *If a parent chooses not to give permission, their child will not have their work published nor will their name be published for sporting or artistic achievements or Student of the Week awards in the school’s weekly newsletter or the Webpage. Non return of a consent form is deemed to be the parent has not given approval.*

**This policy is ratified by School Council 22/3/07**

Detach and return as soon as possible. All responses will go on a school data base to be applicable whilst your child is a student at The Lakes South Morang P-9 School

### PUBLICATION OF STUDENT WORK AND PHOTOGRAPHS POLICY

I do/do not give consent for my child’s schoolwork (with their first name only and home group) and inclusion in a group photo (with no name), to go in the newsletter and on the Webpage.

Name of student..... Year level P 1 2 3 4 5 6 7 8 9

Name of parent (please print) .....

Signature of parent ..... Date .....