



THE LAKES SOUTH MORANG P-9 SCHOOL

Computer Network Policy

At The Lakes, Information Technology is used to support teaching and learning. The college provided access to a computer network, which allows the sharing of data, the efficient use of resources within the school and access to the internet.

Internet provides connections to other computer systems located all over the world, and users must understand the school does not control the content of information available on these systems.

ACCESS TO THE SCHOOL'S NETWORK

The college Information Technology facilities, in particular the internet, are provided for students to conduct research and communication with others. Access is provided to students who agree to abide by the School's Code of Conduct for Computer Use.

CODE OF CONDUCT FOR COMPUTER USE

- To access School computer facilities, I will show my Computer card and place it on the computer
- I will use computers correctly to ensure that no damage occurs, this includes the creation, introduction of or the spreading of viruses, physically abusing hardware, altering software settings etc.
- I will not intentionally waste resources, in particular paper, internet time or storage space on the network.
- I will show respect for other's privacy and intellectual property.
- I will report any misuse of the school's Information Technology equipment.
- I will not interfere with the school's network and only access designated student levels.
- I will not use disks containing games or install software in the school's computer.
- I will not share my password.
- I will not access other student's work.

CODE OF CONDUCT FOR INTERNET USE

- I will use the internet for educational purposes only as directed by my teacher.
- I will not access information, images, computer files, newsgroups or other sources that would be considered offensive in the judgement of The Lakes.
- I will use respectful language in using my e-mail and the Internet. I will refrain from sending obscene, libellous, offensive or abusive messages and from sending or displaying pictures.
- I will accept responsibility in regard to copyright protected materials. Copyright materials include music, video, text, images and software may not be downloaded or distributed.
- I will not download large files, executable files or compressed files (eg: zip files) without permission from The Lakes.
- I will not release personal information including names, addresses, telephone numbers and credit card details through the Internet. I will not use the Internet to make purchases or to join or subscribe to on-line services.
- I will not respond to inappropriate messages received through e-mail or the internet and will inform the teacher of any such messages.

CONSEQUENCES

Students who violate the terms of this agreement will be denied access to The Lakes computers and the Internet for a time to be determined by the school and may face further disciplinary action as determined.

Student Computer & internet Use Code of Conduct

1. Students who wish to access The Lakes computer network and / or Internet facilities must complete and sign the “Student Computer Code of Conduct” below.
2. A Parent / Guardian should also sign the “Student Computer Code of Conduct”
3. On the completion of the undertaking a Computer User Card will be issued.
4. Any student using any computer in The Lakes must have a Computer User Card.

STUDENT AGREEMENT

Student Name:

Student Code (If Known)

I understand to obey The Lakes Code of Conduct for Computer Usage and I understand that if I breach these rules, I may be banned from using the School’s computer facilities, my Computer User Card may be withdrawn and I will be liable for the cost of any damages caused by my actions.

Students Signature:

Date:

PARENT/ GAURDIAN AGREEMENT

I agree to my child _____ using The Lakes South Morang P-9 School’s computers, the internet and e-mail for educational purposes in accordance with the student agreement.

I acknowledge that, although The Lakes has taken reasonable steps to minimise the risk of exposure to unsuitable material through the internet, it is impossible for all such materials to be blocked with certainty.

Parent/Guardian Name

Parent/Guardian Signature

Date

Evaluation

This policy will be reviewed annually.

This policy was ratified at School Council on July 17 2007