



THE LAKES SOUTH MORANG P-9 SCHOOL

Minutes of the School Council Meeting held on 18th May 2010

PRESENT:

Kate Adams	Adrian Backx	Chris Beare	Leanne Britcliffe
Karen Butterworth	Silvana Ceravolo	Kerrie Heenan	Belinda Hooper
Belinda Pattison	Warren Tofts	Darrel Warren	Mark White

GUESTS: Fiona Chakli, Bill Panas (Assistant Principal), Kirsten Paoli

APOLOGIES: Ryder Coleman

ABSENT: Vicki Leary

CHAIRPERSON: Adrian Backx

WELCOME Meeting declared open at 7:07 pm

MINUTES of the PREVIOUS MEETING:

Motion 'That the Minutes of the previous School Council Meeting held on 20th April 2010 be accepted as true and correct record'.

Moved: Chris Beare *Seconded:* Belinda Pattison *CARRIED*

BUSINESS ARISING from the PREVIOUS MINUTES:

- As a result of the resignation of two School Council members, two vacancies have been created. Kerrie Heenan has contacted previous candidates asking for Expression of Interest in being a member of School Council and in particular a member of either Finance or Education Sub-Committees. Two parents have accepted. Kirsten Paoli & Fiona Chakli are welcomed as our new school councillors, and both have chosen to become members of the Education Sub-committee.
- Due to the resignation of Darrel Warren, the School Council President Adrian Backx, has chosen to become a member of the Finance Sub-committee.

CORRESPONDENCE - Inwards:

- Letter – Ryder Coleman, School Council member, has advised of his resignation due to work commitments, being effective from this meeting.

CORRESPONDENCE - Outward:

- Weekly Newsletters
- Letter has been sent on behalf of School Council to Ruthven Secondary College re confirmation of support of the new school name.
- On behalf of School Council and the school community, a letter of appreciation & thanks has been sent to Mrs Filipov for her generous donation of \$500.

BUSINESS ARISING from the CORRESPONDENCE:

- As a result of the resignation of Ryder Coleman, one School Council vacancy has been created. Kerrie Heenan has contacted previous candidates. Carleen Singh has expressed an interest in being a member of School Council and will need to nominate membership of a Sub-Committee.

REPORTS TO SCHOOL COUNCIL

School Captains' Report – Jake Muzzi & Eden Sotogi

Both Jake & Eden did not attend the School Council meeting.

Principal's Report – Kerrie Heenan

Enrolment 18/05/2010 – 880 – drop due to families travelling overseas for long period of time.

Staffing

Samantha Goodman – has taken up a position in English & Humanities in the Year 9 area.

Srinand Yalamanchili - has commenced in the secondary Mathematics area

Natalie Lim – is taking leave to travel to Abu Dhabi to teach for a year.

Suzann Barr – is taking long service leave in Term 3

Programs

Education Week is happening at The Lakes School this week, with an all day celebration on Friday. Preps have been to Bundoora Farm. Year 9 student are undertaking the Mission 2 Mars program at Strathmore Secondary College. Medieval jousting has occurred at Middle Years, and the Year 9 girls High Tea was a great success.

Visits

Our school has been the host to visitors from Moorabbin Primary School & Thomastown West Primary School this month.

Leadership

The Leadership team worked off-site for two days to develop the new Strategic Plan. This involved analysing and tracking data from the school's inception.

elearning

Ultraset leaders' user training will occur in May, with our school being included in the Cycle 2 group of schools. More information will be sent to families in the next few weeks about the new Ultraset system.

NAPLAN

Year 3, 5, 7 and 9 students have participated in NAPLAN testing. The results will be available in September.

Memorandum of Understanding

The Memorandum of Understanding with Merriang SDS is in the final steps of being completed. The Lakes has reached a compromise with Merriang SDS in regard to the grounds maintenance costs. As from 1st June Merriang SDS will maintain the grounds from the carpark northwards to The Lakes Blvd on the east side, of the school, and all the nature strip along the north side of The Lakes Blvd, and inside the fence line up to the path. Merriang SDS will invoice our school for the grounds maintenance costs for the balance of the year.

Rubbish in Grounds

After discussions with the neighbours on the Jardier Terrace about concerns with the quantity of rubbish blowing across from the school, the waste dump bins will be relocated on Middle Years campus to a site at the back of the Technology building. An incentive program will need to be introduced to encourage students to collect the rubbish and place it into a rubbish bin.

Education Sub-Committee Report – Karen Butterworth (acting convenor)

Policies for Review

- Induction Policy- to be referred back to Education sub-committee.

Policies for Ratification – from previous School Council meeting

- Fundraising Policy – to be ratified at this School Council meeting
- Sponsorship /Advertising Policy - to be ratified at this School Council meeting
- Volunteers Policy - to be ratified at this School Council meeting
- Reporting Policy - to be ratified at this School Council meeting

Motion

‘That the Fundraising Policy be ratified by School Council.’

‘That the Sponsorship/Advertising Policy be ratified by School Council.’

‘That the Volunteers Policy be ratified by School Council.’

‘That the Reporting Policy be ratified by School Council.’

Moved:

Warren Tofts

Seconded: Darrel Warren

CARRIED

Policies for Review & Ratification

- Prevention of Work Place Bullying - amendments noted, to be ratified at this School Council meeting
- Anti Harassment Policy - amendments noted, to be ratified at this School Council meeting
- Anti Discrimination Policy - amendments noted, to be ratified at this School Council meeting
- Return to Work Policy - amendments noted, to be ratified at this School Council meeting
- Loan of Equipment Policy - amendments noted, to be ratified at this School Council meeting
- Electrical Safety Policy - amendments noted, to be ratified at this School Council meeting
- Professional Development Policy - amendments noted, to be ratified at this School Council meeting
- Occupational Health and Safety (OHS) Policy - amendments noted, to be ratified at this School Council meeting

Motion 'That the Prevention of Work Place Bullying Policy be amended and ratified by School Council.'

'That the Anti Harassment Policy be amended and ratified by School Council.'

'That the Anti Discrimination Policy be amended and ratified by School Council.'

'That the Return to Work Policy be amended and ratified by School Council.'

'That the Loan of Equipment Policy be amended and ratified by School Council.'

'That the Electrical Safety Policy be amended and ratified by School Council.'

'That the Professional Development Policy be amended and ratified by School Council.'

'That the Occupational Health and Safety (OHS) Policy be amended and ratified by School Council.'

Moved: Belinda Hooper

Seconded: Mark White

CARRIED

Upcoming Camps

- Year 3 Urban Camp at Parkville from Monday 12th July to Tuesday 13th July 2010 for all Year 3 students.
- Year 4 Sovereign Hill Camp at Ballarat from Monday 6th September to Wednesday 8th September 2010 for all Year 4 students.
- Year 6 Canberra Tour from Monday 12th July to Friday 16th July 2010 for the first 40 students that complete an Expression of Interest and pay the deposit.

Motion 'That the Year 3 Urban Camp (12/07/2010 to 13/07/2010) be approved by School Council.'

'That the Year 4 Sovereign Hill Camp (06/09/2010 to 08/09/2010) be approved by School Council.'

'That the Year 6 Canberra Tour (12/07/2010 to 16/07/2010) be approved by School Council.'

Moved: Chris Beare

Seconded: Kirsten Paoli

CARRIED

Year 5 Camp Curumbene (near Echuca) from Monday 13th September to Friday 17th September 2010 for all Year 5 students – to be referred back to Camps & Excursions sub-committee.

Year 8 Broken Hill Desert Experience from Sunday 12th September to Friday 17th September 2010 for the first 66 students that complete an Expression of Interest and pay the deposit – to be referred back to Camps & Excursions sub-committee.

Finance Sub-Committee Report – Warren Tofts

Monies received, investments and cash flow discussed.

Motion 'That the financial reports for March & April 2010 be approved by School Council.'

Moved: Belinda Hooper

Seconded: Leanne Britcliffe

CARRIED

Motion 'An agreement with the *MessageYou Schools* system for sending SMS messages to parents be commenced at a cost of \$10,000 for initial setup, then \$4 per student per annum plus SM costs of 15¢. This is to be funded from School Council Initiatives.'

Moved: Belinda Pattison *Seconded:* Darrel Warren *CARRIED*

Motion 'That the Parent Payment Policy be ratified by School Council.'

Moved: Leanne Britcliffe *Seconded:* Belinda Hooper *CARRIED*

Motion 'That the Confirmed Program Budget for 2010 be approved by School Council.'

Moved: Belinda Hooper *Seconded:* Chris Beare *CARRIED*

A vote of thanks to Marion Small for the many hours of work in the preparation of the Confirmed Program Budget.

Building & Grounds Sub-Committee Report – Bill Panas

Discussion about car parking traffic jams at the Middle Years carpark drop off and pick up on wet days, and continual problems at the Early Years car park every day. Action - to continue with publicity in the newsletter, staff on duty etc.

To create an environmental plan indentifying outdoor works including possibilities for parental involvement in the school.

Talk with the arborist about the safety of the gum trees, especially those overhanging any buildings.

The irrigation and planting of the oval with kikuyu grass to be investigated.

Fundraising Report – Belinda Pattison

Mother's Day Stall has raised \$1500 and was very successful

Eco bags fundraiser – brochure & order forms have been delayed. Order has now been cancelled for this term.

Entertainment Books – fundraiser for Term 3, Entertainment books will be for sale, which include activities aimed for children participation, at a cost of \$30, with the user pay system. We will collect the money and order the quantity of books required. This fundraiser will be open to all students.

Motion 'Entertainment Books fundraiser at a cost \$30 per book, subject to screening & approval from the Fundraising sub-committee once available for perusal, to be approved by School Council'

Moved: Kate Adams *Seconded:* Silvana Ceravolo *CARRIED*

Motion 'That all reports be endorsed and all recommendations be accepted.'

Moved: Kirsten Paoli *Seconded:* Karen Butterworth *CARRIED*

GENERAL BUSINESS

Blue Light Disco

This was a wonderful night, with 50% of students attending and declared a great success. The handling of the canteen by our fundraising sub-committee would be a possibility in future events, and would be acceptable to the organisers of the Blue Light Disco.

Canteen Lunches

In an attempt to cut down on the rubbish in the yard, a meeting will be arranged with Kylie from the canteen about the possibility of the reducing the amount of food packaging. A group of school councillors together with Kerrie Heenan will meet with Kylie. The school councillors involved are Kate Adams, Adrian Backx, Karen Butterworth, Silvana Ceravolo, Fiona Chakli, Belinda Hooper, Kirsten Paoli, Belinda Pattison, Darrel Warren & Mark White.

Meeting declared closed at 9:27 pm

Next Meeting: 7:00 pm on Tuesday 20th July 2010

Minute Secretary: Marion Small