



THE LAKES SOUTH MORANG P-9 SCHOOL

Minutes of the School Council Meeting held on 16th March 2010

PRESENT:

Adrian Backx, Chris Beare, Leanne Britcliffe, Karen Butterworth, Silvana Ceravolo, Kerrie Heenan, Belinda Hooper, Warren Tofts, Darrel Warren, Mark White

GUESTS:

Bill Panas, Belinda Pattison, Leonie Sorrentino

APOLOGIES:

Kate Adams, Ryder Coleman, Vicki Leary, Sarah Potter

CHAIRPERSON:

Kerrie Heenan

WELCOME

Meeting declared open at 7:50 pm

On behalf of School Council, the principal, Kerrie Heenan thanked the outgoing School Council president, Leonie Sorrentino for all her hard work and support given to the School Council during her time as a member of School Council, and as its president. She then declared the chair vacant and called for the election of office bearers.

ELECTION OF OFFICE BEARERS

School Council President

Adrian Backx accepted nomination

Nominated: Leanne Britcliffe *Seconded:* Belinda Hooper *CARRIED*

School Council Vice President

Belinda Hooper accepted nomination

Nominated: Darrel Warren *Seconded:* Silvana Ceravolo *CARRIED*

School Council Treasurer

Warren Tofts accepted nomination

Nominated: Belinda Hooper *Seconded:* Darrel Warren *CARRIED*

SUB COMMITTEES FOR 2010

Finance

Convenor: Warren Tofts

Members: Kerrie Heenan, Marion Small, Leonie Sorrentino, Darrel Warren

Education

Convenor: Chris Beare

Members: Leanne Britcliffe, Karen Butterworth, Belinda Pattison

Buildings & Grounds

Convenor: Bill Panas

Members: Adrian Backx, Mark White

Fundraising

Convenor: to be decided

Members: Karen Butterworth, Silvana Ceravolo, Belinda Hooper, Belinda Pattison, Adrian Backx, Darrel Warren

Due to their absence Kate Adams, Ryder Coleman, Vicky Leary & Sarah Potter have not chosen their individual committee membership yet.

SCHOOL COUNCIL MEMBER VACANCY

'The Lakes' School Council consists of the following: 4 DEECD employee members including the Executive Officer – Kerrie Heenan, 11 parent members, and 1 co-opted Community Representative. There is a Vacancy in the Parent Member category as a result of Elizabeth Vickers moving interstate.

Motion 'Belinda Pattison has been asked by School Council to fill the consequential vacancy left by Elizabeth Vickers for the term of one year.'

Moved: Silvana Ceravolo *Seconded:* Darrel Warren *CARRIED*

Belinda Pattison has accepted this position.

The Executive Officer, Kerrie Heenan, following the Department of Education guidelines, will contact Sarah Potter regarding her non-attendance at School Council meetings for a long period of time.

SCHOOL COUNCIL RESPONSIBILITIES

The following articles were brought to the attention of members of School Council

- Code of Conduct Guidelines
- Guiding Principles for School Council
- Standing Orders
- Responsibilities of School Council/School Principal

CHAIRPERSON:

Kerrie Heenan handed over the chair to the new School Council President – Adrian Backx.

MINUTES of the PREVIOUS MEETING:

Motion 'That the Minutes of the previous School Council Meeting held on 16th February 2010 be accepted as true and correct record'.

Moved: Warren Tofts *Seconded:* Karen Butterworth *CARRIED*

- The Minutes of all Sub Committees and School Council will be sent to SC members via mail.
- Sub Committee meetings will be held in Week 1 of each month, and Minutes posted in Week 2.
- School Council meeting will be held in Week 3 of each month, and Minutes posted in Week 4.

BUSINESS ARISING from the PREVIOUS MINUTES:

Year 3 & 4 Netbook Program

Year 3 & 4 parents to pay \$50 per term for three terms, as terms 1 is a short term, plus \$50 for the annual insurance. The computer / student ratio is 1:1 with students having exclusive use of their own laptop. Non-participants will have shared access in the classroom. Year 3 parents' response has been excellent. Year 4 parents' response has not been as strong.

CORRESPONDENCE - Inwards:

- Letter from Innovations & Next Practice (State Govt.) – \$3000 grant
- Letter from Innovations & Next Practice (State Govt.) – Professor Stephen Hemphall – is conducting a Student Interaction Day with 20 schools invited to the ThinkTank.

CORRESPONDENCE - Outward:

- Weekly Newsletters
- Letter advising parents of the result of the School Council election

BUSINESS ARISING from the CORRESPONDENCE:

- \$3000 grant will be used to purchase I-Touch for 8 students and arrange associated teacher professional development for such use. This will engage Year 7 boys in literacy, and be recorded through the Action Research Project.
- Two students together with 2 staff members will participate in the Student Inspiration Day Think Tank with Professor Stephen Hemphall.

REPORTS TO SCHOOL COUNCIL

Principal's Report – *Kerrie Heenan*

Enrolment 28/2/2010 - 892

Staffing

Middle Years Science –Egmond Molenaar

Generalist Grade 4 - Ben Guest

Generalist Grade 6 - Lauren Thomson

As a result of the student / teacher ratio being so low and the team teaching practices in place, when a teacher absence occurs of a short term nature, the members of that teacher's team will cover the classes. It is not possible to cover the cost of both casual relief teachers for such absences and have the monies allocated in an increased teaching staff. All absences of a longer time span will be covered by a casual relief teacher.

Advertised Positions

0.6 Literacy teacher

Gardener/Grounds ES 1

0.6 Reception/ Wordprocessor ES1

Elearning

Digital Stories Project Filming Tomorrow

Inspiration Day – E Learning and Student Voice – Stephen Hemphall

Innovative Learning – Hand Held Devices – I touch –I learn Engaging Adolescent Boys

NCSSP – 1:1 Pilot Year 9 – Commence Semester 2

1:1 Grade 3 general interest

1:1 Grade 4 disappointing – feedback is that they will still have access if they don't contribute

Extra curriculum day for the Ultranet Rollout – 9th August

Motion 'That the Student Free day on Monday 9th August be approved.'

Moved: Chris Beare

Seconded: Belinda Pattison

CARRIED

The Arts

School Production Date 2nd & 3rd September @ Parade College Recommended \$15.00 each

Motion 'That the \$15.00 flat rate ticket charge for the Production be approved.'

Moved: Karen Butterworth

Seconded: Silvana Ceravolo

CARRIED

Sport

Year 8 Cricket – District Final Monday

Swimming Carnival Whittlesea Pool – 25th March

SRC

School Captains attended Leadership Training

2 Students attended Advance Leadership Training

Gold Coin Donations – CFA

Shave for a Cure /Crazy Hit Day

Happenings

Anthology Launch –Wed 24th

Danielle Green to Visit tomorrow to Launch Premiers Reading Challenge

Successful excursions to Aquarium, Team Building and Responsible Pet ownership

Education Sub-Committee Report – *Chris Beare*

There are 19 policies due for review in 2010. These will be displayed at both campuses. The Triennial Review will be required to be completed in August this year. School data, parent forums, and recommendations, including relevance of the increased enrolment will be taken into consideration when forming goals and target in our new Strategic Plan.

Finance Sub-Committee Report – *Warren Tofts*

Monies received, investments and cash flow discussed. Shell Card for fuel purchases is working well, and the Debit Card for Citylink/Eastlink purchases has arrived.

Motion 'That the financial reports for February 2010 be approved by School Council.'
Moved: Darrel Warren *Seconded:* Chris Beare *CARRIED*

Fee collection is currently at 72%. Once the EMA school portion is received the percentage will increase to 90%. There are 244 families claiming EMA for Semester 1 this year.

Motion 'School Council acknowledges the fantastic efforts by parents in this community to support their children's education. We appreciate the fact that your children are being equipped for their education by you in these economic times.
School Council acknowledges the community support the Year 3 & Year 4 Netbook program and the upcoming Year 9 Notebook program
Moved: Leanne Britcliffe *Seconded:* Belinda Pattison *CARRIED*

Building & Grounds Sub-Committee Report – Bill Panas

Drinking trough lowered at EY. Shelving for the cleaners' cupboard completed. Plumbers & electricians have repaired the builders defect faults.

Completion of the sandpit near the Year 4 pod and more turf will be laid at MY. Year 4 groups have moved to Art block and create a positive learning environment. This has allowed more space for the Year 5 & 6 students. The Media & Art studies have move to the Technology building for classes.

Balls removed from gym ceiling and roof at both campuses. Damaged ceiling tiles replaced throughout school. Whiteboards and pinboards fixed to walls around school.

The advent of the new gardener and our new cleaners has both campuses looking at their best. IT support has been increased to support the new laptop programs. Due to the development of our resources, the school has been able to offer our facilities to be the host school for the recent volleyball competition.

We have new flags on display in the grounds. The Voucher won in the Gardens Award competition, has been used to create an ANZAC garden around the flagpole at EY.

Fundraising Report – Belinda Pattison

The Bunnings sausage sizzle raised \$800 after costs. This may have been more if our day had been a 'Sunday' instead of Saturday. Parent help is still an issue and increased assistance at future events would be gratefully received.

Motion 'That all reports be endorsed and all recommendations be accepted.'
Moved: Chris Beare *Seconded:* Belinda Pattison *CARRIED*

GENERAL BUSINESS

Year 9 Notebook Program

There will be a new Year 9 Notebook program, that is funded from a Commonwealth Government grant. A Notebook will be offered to each Year 9 student for use this year. This will require a \$200 bond for insurance to be paid by the parents. The bond will be returned at the end of the year, upon return of the notebook.

Canteen Lunches

A comment was raised that the lunches at EY are not as healthy as they could be. The lunch packs are required to make transportation of the lunches from the MY canteen to EY possible. The menu choices are flexible, and Kylie would be happy to meet with parents to discuss new menu options. A change to the menu could be discussed at the Monday parent forums at EY campus.

Mothers' Day Stall

The Mothers Day Stall will operate at the EY campus for all Prep to Year 4 students to purchase a gift. The pre-payment system used for the Father's Day stall last year was very effective and will be used again this year. The Year 4 students will be walked to the EY campus for their visit to the stall.

Motion 'Based on the possibility of 500 sales (P-4 student numbers) School Council agrees to an expenditure of \$2000 to the Belinda Pattison to purchase stock, and if extra funds are required to be advanced accordingly within reason.'

Moved: Leanne Britcliffe

Seconded: Mark White

CARRIED

Meeting declared closed at 9:55 pm

Next Meeting: 7:00 pm on Tuesday 20th April 2010

Minute Secretary: Marion Small